



Community Development Department  
 66 Mentor Avenue  
 Painesville, OH 44077  
 440-392-5931  
[permits@painesville.com](mailto:permits@painesville.com)

<b>FOR OFFICE USE ONLY</b>	
Project Address: _____	
Date Rec'd: _____	Date Entered: _____
Payment Amt: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check
Rec'd by: _____	

## ZONING PERMIT

## APPLICATION FOR RIGHT-OF-WAY FLATWORK

FEE - \$45.00

### Property/Project Information

Residential  Commercial  Industrial  Mixed  Corner Lot

Property / Site Address: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Zoning District: \_\_\_\_\_

New  Addition to Existing  Remove & Replace  Sidewalk  Apron  Driveway

Paving Material:  Concrete

Paving Thickness: \_\_\_\_\_ Apron \_\_\_\_\_ Sidewalk \_\_\_\_\_ Driveway

Stone Base Thickness: \_\_\_\_\_ Apron \_\_\_\_\_ Sidewalk \_\_\_\_\_ Driveway

SQ footage of project: \_\_\_\_\_ Site Improvement Costs: \_\_\_\_\_ Construction Costs: \_\_\_\_\_

**Note: A site plan (drawing showing scope of work) must accompany this application.**

### Applicant Information

Owner (**property owner information and signature required for processing of this application**)

Name: \_\_\_\_\_ Address (if different than site address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Applicant other than the owner (**property owner information and signature required for processing of this application**)

Name: \_\_\_\_\_ Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Are you a registered contractor in the City of Painesville?  YES  NO

### Applicant Certification

**I/we hereby agree to conform to the City of Painesville Ordinances and have read all accompanying documentation attached to this application. I also hereby certify that all statements made on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I understand that issuance of this permit is for zoning only and shall not be construed as a building permit for projects.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (required if person **other than the owner** is submitting this application)



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### FLATWORK

***By signing this application, I agree to comply with the City of Painesville Ordinances. Please note: Making application for this permit/certificate entitles Painesville Inspectors complete access to the property to conduct all necessary inspections. A site plan shall be submitted and the review procedure shall ensure development complies with the standards of the Unified Development Code (UDC). Issuance of a Certificate of Compliance (Zoning Permit) shall not be construed as a building permit for projects.***

**INSTRUCTIONS:** Submit an application, site plan drawings and any supplemental information that may be required to assure compliance with the various regulations contained in City of Painesville Code of Ordinances and site development standards including Driveway and Driveway Apron Standards of the Painesville City Engineer. Apron and sidewalk paving within the right-of-way requires a permit, in accordance with Painesville Code of Ordinances, issued by the Engineering Department. Driveway, driveway apron and sidewalk construction shall conform to all City of Painesville requirements/regulations. A copy of flatwork specifications can be obtained online or from the Community Development Office.

Drawings must include a site plan, which indicates the following:

Property lines and location of all buildings and/or structures

Dimensions of the driveway in relation to: property lines; the right-of-way of any street abutting the lot; and the width of the driveway at the right of way line. Maximum width at the right-of-way is 20 feet.

Direction of intended drainage on the pavement and the adjoining grade. Drainage should be graded to minimize standing water and shall not drain onto adjoining properties.

**\*\*\* NOTE: PLEASE REFER TO THE FLATWORK SPECS SHEET OR CONTACT ENGINEERING AT 440-392-5935 FOR ADDITIONAL INFORMATION REGARDING DEPTHS/DETAILS \*\*\***

Any application for development review under this Code shall be accompanied by such fee as shall be specified in Section 1105.05. No application shall be processed or determined to be complete until the established fee has been paid.

**IMPORTANT: REQUIRED – APPLICANT to CALL FOR PRE-POUR INSPECTION and FINAL INSPECTION (440) 392-5935**